

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BAHIA LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bahia Lakes Community Development District was held on **Monday, October 12, 2020 at 6:01 p.m.** conducted by means of communications media technology telephone pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, 20-150, 20-179, 20-193, and 20-246 issued by Governor DeSantis, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Ralph Skokanic	Board Supervisor, Chairman
Anthony Orlando	Board Supervisor, Vice Chairman
Taylor Fiorelli	Board Supervisor, Asst. Secretary
Charles Dealaman	Board Supervisor, Asst. Secretary

Also present were:

Matthew Huber	District Manager; Rizzetta & Company, Inc.
Gary Moore	District Manager; Rizzetta & Company, Inc.
Vivek Babbar	District Counsel, Straley, Robin, & Vericker
Eric Hendra	JMT Engineering
Stephen Brletic	JMT Engineering
Peter Simoes	Solitude

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no members of the general audience in attendance.

THIRD ORDER OF BUSINESS

Staff Reports

A. Landscaping Update

Mr. Skokanic updated the Board regarding the HOA CDD cost sharing, noting that the CDD paid for the 11th Avenue planting and the HOA paid for the planting around the Amenity Center. He stated that the growth around the lake banks has been addressed as has the cut-back on the Nature Trail.

- 44 **B. Aquatics Update**
45 i. **Presentation of Waterway Inspection Report**
46 Mr. Simoes presented the aquatics report and adding additional plants on
47 pond five to block view of the nature trail from residents. He estimated that it
48 would take approximately 10 Carolina Willows to complete the project.
49
50 **C. District Counsel**
51 No Report presented.
52
53 **D. District Engineer**
54 Mr. Brletic updated the Board on the status of the pond 6 conversion
55 project, noting that he is expecting to have the permit by the end of the
56 week. However, he does need an update from Solitude on the revised
57 start date and has requested pictures of the work performed on the control
58 box, general elevations, and milestones. District Management was asked
59 to follow-up with Solitude on these things.
60
61 **E. District Manager**
62 Mr. Huber provided an update regarding Phase 3 re-opening of District
63 Amenities, noting that Executive Order 20-246 expires on October 31st, so
64 the December and subsequent meetings will be held in-person. The
65 December 14, 2020 at 6:00 p.m. Possible meeting locations were
66 discussed with the decision made to meet at the Firehouse Cultural Center,
67 located at 101 1st Avenue NE, Ruskin, FL 33570. It was noted that there is
68 a fee of \$150/meeting for this location.
69
70 Mr. Huber informed the Board that through August the District has spent
71 \$236,185 and is under budget by approximately \$17,000.
72
73 Mr. Huber led discussion regarding the RFP for tree pruning and setting a
74 not to exceed amount to facilitate with completion of the project in a timely
75 manner, as well, as ongoing maintenance.
76

77 On a Motion by Mr. Orlando, seconded by Mr. Dealaman, with all in favor, the Board of
78 Supervisors set a not-to-exceed amount of \$7,000 for the tree pruning project and
79 authorized staff to negotiate an addendum to the Duvall contract for ongoing tree
80 maintenance for the Bahia Lakes Community Development District.

81
82 **FOURTH ORDER OF BUSINESS**

82 **Consideration of Resolution 2021-01,
83 Declaring Vacancies**

84
85 Mr. Huber presented Resolution 2021-01, explaining that seats 1 and 2 currently held
86 by Mr. Skokanic and Mr. Fiorelli respectfully were to be filled via the general election, but no
87 one qualified to run for those seats. Therefore, the District will need to appoint two
88 Supervisors to fill them after November 17, 2020, which is when the new Supervisors would
89 have been seated were the seats filled as part of the election process. The resolution calls
90 for the current Supervisors to remain on the Board until replacements are named.
91

92 On a Motion by Mr. Skokanic, seconded by Mr. Dealaman, with all in favor, the Board of
93 Supervisors adopted Resolution 2021-01, declaring vacancies, for the Bahia Lakes
94 Community Development District.

95
96 **FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-02;
Designating Assistant Secretary of the
District**

97
98
99 Mr. Huber presented Resolution 2021-02 to the Board asking that they appoint Gary
100 Moore to serve as an Assistant Secretary for signatory purposes.
101

102
103 On a Motion by Mr. Skokanic, seconded by Mr. Dealaman, with all in favor, the Board
104 of Supervisors adopted Resolution 2021-02, designating Gary Moore as an Assistant
Secretary, for the Bahia Lakes Community Development District.

105
106 **SIXTH ORDER OF BUSINESS**

**Consideration Audit Committee
Recommendations**

107 Mr. Huber stated that prior to this meeting the Audit Committee ranked Grau &
108 Associates as the highest ranked bidder from the proposals received for auditing services
and is recommending that they be awarded the contract.

109 On a Motion by Mr. Skokanic, seconded by Mr. Dealaman, with all in favor, the Board
of Supervisors accepted the recommendation of the Audit Committee and awarded
the contract for Auditing Services for Fiscal Year 2019-2020 (with the option for four
additional years) to Grau & Associates, for the Bahia Lakes Community Development
District.

110
111 **SEVENTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board
of Superiors' Meeting Held on August
10, 2020**

112
113
114 Mr. Huber presented the minutes from the August 10th meeting and confirmed that the
115 discussion on the bollard installation was from a prior meeting.
116

117 On a Motion by Mr. Dealaman, seconded by Mr. Orlando, with all in favor, the Board of
118 Supervisors approved the minutes form the August 10, 2020 Board of Supervisors'
119 meeting, as presented, for the Bahia Lakes Community Development District.

120
121 **EIGHTH ORDER OF BUSINESS**

**Ratification of Operation and Maintenance
Expenditures for July and August 2020**

122
123
124 Mr. Huber presented the Operation and Maintenance Expenditures for July and
125 August to the Board.
126

127 On a motion by Mr. Skokanic, seconded by Mr. Dealaman, with all in favor, the Board of
128 Supervisors ratified the Operation and Maintenance Expenditures for July (\$36,371.48) and
129 August (\$16,039.72), for the Bahia Lakes Community Development District.

130
131 **NINTH ORDER OF BUSINESS**

Supervisor Requests

132
133 Mr. Skokanic inquired on the status of repairs to the raised sidewalk along 11th
134 Avenue NW just before 14th Street NW. Mr. Dealaman stated that he had received an email
135 from the County indicating that the repairs would be completed this month. He will forward a
136 copy of the email to Management and Mr. Skokanic

137
138 **TENTH ORDER OF BUSINESS**

Adjournment

139
140 On a Motion by Mr. Dealaman, seconded by Mr. Orlando, with all in favor, the Board of
141 Supervisors adjourned the meeting at 7:12 PM for the Bahia Lakes Community Development
142 District.

141 **M. Huber**

142
143 _____
144 Secretary / Assistant Secretary

142
143 _____
144 Chairman / Vice Chairman

Signature: *Ralph Skokanic*

Email: rskokanic@bahialakescdd.org

Signature: *M. Huber*

Email: mhuber@rizzetta.com